

MINUTES

Kentucky Community and Technical College System Board of Regents October 4, 2002

Board Members Present:

Ms. Cynthia L. Read, Board Chair
Dr. Joseph B. Wise, III, Board Secretary
Mr. Richard A. Bean
Mr. William E. Beasley
Ms. Cynthia E. Fiorella
Ms. Pamala J. Dallas

Ms. Laura R. Gay
Dr. John F. Hanel
Mr. Henry L. Jackson
Ms. Martha C. Johnson
Mr. Mark A. Powell
Ms. Ida N. Tompkins

Board Members Absent:

Ms. Lorna D. Littrell, Board Vice Chair

Ms. Penelope S. Logsdon

CALL TO ORDER Board of Regents Chair Read called to order the meeting of the Kentucky Community and Technical College System Board of Regents at 9:00 a.m. (ET), October 4, 2002, in the Johnson Administration Building, Room 102, Prestonsburg Community College, Prestonsburg, Kentucky. She announced that the press was notified of the meeting on September 24, 2002, and that Hon. Beverly Haverstock, KCTCS General Counsel, would serve as parliamentarian.

There being a quorum present, Board business began with the approval of the minutes from the last meeting.

APPROVAL OF MINUTES

By unanimous consent, the minutes were approved.

ADDITIONS OR CHANGES TO THE AGENDA

By unanimous consent, an action item related to the System Office space lease authorization was added to the Finance, Technology, and Human Resources Committee report. By unanimous consent, Agenda Item J-3, "New Program Proposal - Associate in Applied Science in Radiography, Somerset Community College," was moved to the first item under the Academic Affairs and Curriculum Committee report.

INTRODUCTION OF GUESTS

Chair Read welcomed Professor Kathy Clark, Prestonsburg Community College faculty, and her students from the college's "Introduction to Business" course.

MEETING HOSTS

Chair Read thanked Dr. George Edwards, Prestonsburg Community College President and Big Sandy Community and Technical College District CEO, and the Prestonsburg Community College staff for their hospitality. She noted that Ms. Margarita Borders-Hampton and Ms. Teresa McCoart did a wonderful job coordinating the meeting logistics. Chair Read complimented the maintenance and operation staff for the outstanding job it does to maintain the facilities and the grounds.

On behalf of the Board, Chair Read thanked the Big Sandy Educational Foundation, Inc., and its chair, Mr. Robert Bayes, along with Dr. Edwards and Prestonsburg Community College for hosting the Board at the dinner October 3, 2002, and for the community breakfast October 4, 2002. She noted that the "Moonlighters," who prepared the Board's dinner, and the bluegrass band, "5 Miles from No Where," did an exceptional job.

Chair Read thanked Ms. Cynthia Ackley, KCTCS System Office, for the assistance she provided with the meeting logistics.

**COLLEGE
WELCOME**

Dr. Edwards welcomed the Board of Regents and the System Office staff to Prestonsburg, especially to Prestonsburg Community College. He noted that many accomplishments have been achieved because of the hard work of faculty and staff.

**CONSOLIDATION
AND THE
PURSUIT OF
SINGLE
ACCREDITATION
PRESENTATIONS:**

**ACTION:
ENDORSEMENT
OF THE PURSUIT
OF SINGLE
ACCREDITATION
(SACS) AND
CONSOLIDATION
OF
PRESTONSBURG
COMMUNITY
COLLEGE AND
MAYO TECHNICAL
COLLEGE**

RECOMMENDATION: That the Board of Regents endorse the pursuit of single accreditation (SACS) and the consolidation of Prestonsburg Community College and Mayo Technical College and authorize the institutions to move forward to Stage II of the process.

KCTCS President Michael B. McCall thanked Prestonsburg Community College for the hospitality it has shown to the Board of Regents and his staff. He noted that Prestonsburg Community College and Mayo Technical College are in Stage I of the pursuit of single accreditation/consolidation process.

Dr. Edwards noted that Mayo Technical College opened in 1938 and was Kentucky's first vocational school. Prestonsburg Community College was created in 1964. The Hager Hill Industrial Technology Center was added in 1995, and the Pikeville Campus opened in 2000. The Pikeville Campus is

home to both technical and community college students and represents the first consolidation effort between Mayo Technical College and Prestonsburg Community College. The project serves as an example of how consolidation benefits the students, the community, and the entire Big Sandy Community and Technical College District.

Prestonsburg Community College and Mayo Technical College serve Kentucky's five most eastern counties: Pike, Floyd, Johnson, Martin, and McGoffin. It was noted that the colleges have received over 30 letters supporting their pursuit of single accreditation and consolidation from the Mayo Technical College Advisory Board, the Prestonsburg Community College Board of Directors, the Big Sandy Educational Foundation Board, the Pikeville Campus Advisory Board, chambers of commerce, boards of education, city government officials, county government officials, state legislators, and area businesses.

A consolidation steering team was formed in May 2002, comprised of nine Mayo Technical College representatives and 11 Prestonsburg Community College representatives. Several of the steering team members chair consolidation teams charged with addressing consolidation issues. Consolidation teams were formed in the following areas: Academic Affairs, Business Affairs, Community and Economic Development, Institutional Research and Planning, Student Services, Public Relations and Marketing, Library Services, and Information Technology. The steering team and each consolidation team include faculty, staff, and administrators from both colleges. The teams have made recommendations regarding consolidation and the pursuit of single accreditation of the two colleges.

In July 2002, a transitional organizational structure was developed and implemented to provide joint leadership throughout the colleges' service area. Consolidation efforts have been ongoing since the completion of the Pikeville Campus. Staff and faculty from each of the colleges' campuses served on integrated search committees and other college committees. In July 2001, public relations activities began to be coordinated in a consolidated fashion and were fully consolidated in July 2002. Also in 2001, the bookstore functions of the two colleges were combined; and a student recruiter was hired to serve both Prestonsburg Community College and Mayo Technical College. Various programs, including Office System Technology and Respiratory Care, were integrated to eliminate duplication; and others were restructured to operate under joint management shared between the campuses. The colleges' fiscal budgets were consolidated in July 2002. For fiscal year 2002-03, the consolidated district budget is over \$23 million. Mayo Technical College's 2001-02 budget totaled \$7,781,000. Prestonsburg Community College's 2001-02 budget totaled \$15,557,000.

One of the main issues being discussed by the consolidation teams is the distance between the campuses. The colleges are spread over a 50-mile radius and are geographically dispersed. Because of this distance, communication and cultural issues need to be discussed. Other discussion

points include fostering community; creating a sense of ownership; naming the new college resulting from single accreditation/consolidation; naming the district; and emphasizing the increased efficiency, effectiveness, and benefits that include the ability to be more responsive.

Dr. Edwards noted that the focus of consolidation and single accreditation was students. The consolidated college would strive to graduate successful students with marketable skills, to provide complimentary academic and technical programs, and to promote life-long learning. The college would accomplish those goals by providing an integrated instructional system; eliminating roadblocks to students; and providing a comprehensive, seamless, student-oriented college with friendly accessible, convenient programs and services. Other projected outcomes include producing successful students for the workplace, for further study, and for better citizenship.

Enrollment at the two colleges has steadily increased, even in light of the heavy out-migration in eastern Kentucky. From fall 2000 to fall 2001, total enrollment increased from 3,266 students to 3,804 students. The colleges expect fall 2002 enrollment to increase around 3 percent. In fall 2001, Mayo Technical College had 556 full-time students and 888 part-time students. Prestonsburg Community College had 1,446 full-time students and 914 part-time students. The average student age at the colleges ranges from 21-24 years old.

In spring 2003, the colleges propose to receive final Board of Regents' approval to consolidate and form a single comprehensive community and technical college with final Commission on Colleges of the Southern Association of Colleges and Schools (SACS) approval being obtained by December 2003.

Mr. Robert Bayes, Big Sandy College Educational Foundation Chair, noted that for several years many community agencies and organizations in the colleges' service area have supported the colleges' endeavors to move toward consolidation. He noted that benefits resulting from single accreditation and consolidation need to be articulated in the community.

The Board discussed a petition against the consolidation given to a regent at the meeting. Dr. Edwards noted that the petition had not been shared with him and acknowledged that a few employees would prefer not to consolidate. A survey sent to faculty and staff within the last week yielded 60 responses, with only a few negative responses. Additionally, the ways in which the technical college culture and programs would be preserved and how the new comprehensive community and technical college would recruit minorities were discussed.

MOTION: Ms. Fiorella moved that the Board of Regents endorse the pursuit of single accreditation (SACS) and the consolidation of Prestonsburg Community College and Mayo Technical College and authorize the institutions to move forward to Stage II of the process. Mr. Jackson seconded the motion.

VOTE: The motion passed unanimously.

Chair Read noted that on November 14, 2002, the colleges would host a public information forum for the purpose of obtaining community feedback regarding their consolidation and pursuit of single accreditation with SACS.

**ACTION:
ENDORSEMENT
OF THE PURSUIT
OF SINGLE
ACCREDITATION
AND
CONSOLIDATION
OF ASHLAND
COMMUNITY
COLLEGE AND
ASHLAND
TECHNICAL
COLLEGE**

RECOMMENDATION: That the Board of Regents endorse the pursuit of single accreditation (SACS) and the consolidation of Ashland Community College and Ashland Technical College and authorize the institutions to move forward to Stage II of the process.

President McCall noted that the System has come a long way in terms of consolidation efforts, beginning with the creation of 16 college districts that is leading to 16 comprehensive community and technical colleges. Colleges in 11 districts are in the process of completing the consolidation and single accreditation process. He noted that the presentation from the colleges in the Ashland Community and Technical College District would be the last Stage I presentation that the Board would receive.

Dr. Greg Adkins, Ashland Community College President and Ashland Community and Technical College District CEO, and Mr. Stu Taylor, Ashland Technical College Acting Chief Administrative Officer, addressed the Board regarding the pursuit of single accreditation with SACS and the consolidation of Ashland Community College and Ashland Technical College. Dr. Adkins noted that Hon. Bruce Leslie, Ashland Community College Board of Directors Chair, and Mr. Tim Holbrook, Ashland Technical College Advisory Board Chair, were unable to attend the meeting because of work responsibilities. Several faculty and staff members assisting with the consolidation and single accreditation planning were in attendance at the Board meeting (see Attachment A, *Board of Regents Meeting Guests*). Dr. Adkins thanked Dr. Joan Lucas, System Office, for the assistance she provided with the presentation.

Ashland Community College is located in Ashland, and Ashland Technical College is located just outside the Ashland city limits about three miles west of Ashland Community College. An additional site is being constructed approximately 10 miles west of Ashland at the EastPark Industrial Park. The EastPark Campus will house Ashland Technical College's manufacturing programs.

In fall 2001, total enrollment for the two colleges was 3,436. Of that number, 2,626 were enrolled at Ashland Community College; and 810 were enrolled at Ashland Technical College. It is anticipated that fall 2002 enrollment will increase over fall 2001 enrollment by 5 percent. The colleges are partners in enrollment management and employee/student diversity planning. For fiscal year 2002-03, the colleges have a combined budget of \$15,015,389. In 2001-02, Ashland Community College's budget totaled \$10,684,500; and Ashland Technical College's budget totaled \$4,506,172.

It was noted that the colleges adopted the theme of "unification" to guide the consolidation/single accreditation process. The colleges believe unification speaks to the goals of being united in purpose between the two colleges and with the faculty, staff, administrators, and students. In becoming a single, comprehensive community and technical college, Ashland Community College and Ashland Technical College seek to better serve students, to be a stronger unified voice in the community, to conserve dollars, and to be more competitive with area colleges and universities.

Several Memoranda of Agreements (MOAs), articulation agreements, and consolidation plans have been adopted. The first of these is an *Articulation Agreement for General Education Requirements in Associate of Applied Technology Program at Ashland Technical College*, which established guidelines for Ashland Community College to offer general education courses at Ashland Technical College. On January 19, 2000, the colleges adopted the *Memorandum of Agreement Plan*, which recognized the importance of consolidating programs and services. This MOA set a timeframe for the development of a comprehensive plan. The *Consolidation of Bookstore Operations* was adopted September 26, 2000, and combined the operations of each college's bookstore. Procedures for the administration of federal student financial aid were adopted via the *Consortium Agreement and Procedures for Ashland Technical College and Ashland Community College* on February 5, 2001. The colleges are working to eliminate program duplication and to provide additional degree options under the provisions of the *Consolidation of Office Systems and Medical Office Technology Programs* adopted fall 2002. In fall 2002, library services were consolidated under the *Consolidation of Library Services*. Additionally, in April 2002 the Community College Foundation of Ashland, Inc., was established as the legal fundraiser for both colleges upon entering into the *Memorandum of Understanding*.

In fall 2001, a Joint Leadership Team (JLT), comprised of 17 faculty and staff from both colleges, was formed to oversee the consolidation and single accreditation process. Areas addressed by the JLT include

Academic Affairs; Business Affairs; Information Technology; Institutional Advancement; Institutional Planning, Research, and Effectiveness; Maintenance and Operations; Media and Public Relations; Safety and Security; Student Affairs; and Workforce Development. The JLT held two sets of employee meetings at both institutions during spring 2002. It also approved a resolution, *Pursuit of Single Accreditation* or the *Ashland District Resolution*; created an Issues of Unification list; and approved a timeline for the pursuit of single accreditation and consolidation

The first employee meetings regarding consolidation and single accreditation were held February 2002. Before the meeting, a mailing to all employees' homes announcing the date and time of the meetings was completed. A meeting information packet was made available before the meeting. At the meeting, comments were gathered; and employees voted on the *Ashland District Resolution* adopted by the JLT. Faculty and staff voted 96 percent to 4 percent in favor of the resolution.

Based upon the feedback from the first employee meetings, a committee was appointed, with faculty and staff membership from both colleges, to draft a name, mission statement, and image statement for the comprehensive community and technical college resulting from consolidation and the pursuit of single accreditation. The JLT also developed an organizational structure and a set of common goals. Following the same notification process as for the first set of employee meetings, a second set of employee meetings were held May 2002. At the second meeting, employees overwhelmingly supported the proposed name of "Ashland Community and Technical College" (96 percent), mission statement (97 percent), image statement (97 percent), organizational structure (95 percent), and a set of six joint goals (96 percent).

In May 2002, community support for consolidation and single accreditation was solicited from community, business, and industry leaders. Of the 114 responses received, 113 supported the colleges' consolidation and single accreditation pursuits. All of the area legislators indicated support for the consolidation plans. Additionally, the Ashland Community College Board of Directors, the Ashland Technical College Advisory Board, and the Community College Foundation of Ashland unanimously adopted resolutions supporting the consolidation and the pursuit of single accreditation of the two colleges.

Currently, the colleges are finalizing the organizational infrastructure for the comprehensive community and technical college that would result from consolidation and single accreditation. Via the internet, faculty and staff are voting on their preferred organizational structure. After the organizational structure is determined, the colleges will appoint the necessary committees to develop policies and procedures.

The colleges anticipate being fully consolidated by July 2003, pending Board of Regents' approval. Final SACS approval is anticipated by December 2003.

Board members commended the colleges for the way in which faculty and staff were involved in the consolidation and single accreditation process. It also was noted that the unification theme was a good way to promote change.

MOTION: Ms. Johnson moved that the Board of Regents endorse the pursuit of single accreditation (SACS) and the consolidation of Ashland Community College and Ashland Technical College and authorize the institutions to move forward to Stage II of the process. Ms. Dallas seconded the motion.

VOTE: The motion passed unanimously.

Chair Read thanked Dr. Adkins and Mr. Taylor for their leadership.

It was noted that on October 29, 2002, the colleges would host a public information forum for the purpose of obtaining community feedback regarding their consolidation and pursuit of single accreditation with SACS.

**ACTION:
RESOLUTION
APPROVING THE
PURSUIT OF
SINGLE
ACCREDITATION
(SACS) AND
CONSOLIDATION
OF SOMERSET
COMMUNITY
COLLEGE,
LAUREL
TECHNICAL
COLLEGE, AND
SOMERSET
TECHNICAL
COLLEGE**

RECOMMENDATION: That the KCTCS Board of Regents adopt the proposed *Resolution Approving the Pursuit of Single Accreditation (SACS) and the Consolidation of Somerset Community College, Laurel Technical College, and Somerset Technical College.*

President McCall noted that Dr. Jo Marshall, Somerset Community College President and Somerset Community and Technical College District CEO, has worked diligently to unify Somerset Community College, Laurel Technical College, and Somerset Technical College through consolidation and single accreditation.

Dr. Marshall noted that on December 2000 the colleges informed President McCall of their intent to consolidate. Information sessions with faculty and staff of the three colleges were held in spring 2001. The three colleges obtained Board of Regents endorsement of the concept to consolidate and pursue single accreditation (Stage I) in April 2001. A Consolidated Leadership Team comprised of employees from all three colleges was formed in December 2001. During January through April 2002, the colleges' Leadership Team created a new organizational structure for the comprehensive community and technical college that would result from consolidation and single accreditation. In May 2002, a Consolidation Plan Roll Out was held for all faculty and staff. The colleges began conducting a pilot implementation of the consolidated structure in July 2002.

In August 2002, the colleges held a public information forum (Stage II) to obtain community feedback regarding consolidation and single accreditation endeavors. The colleges are now requesting final Board approval to consolidate and pursue single accreditation with SACS (Stage III). It is anticipated that the colleges will be a single, comprehensive community and technical college July 1, 2003, pending final approval by SACS.

Numerous community, business, and industry leaders have expressed support of the colleges' consolidation and single accreditation endeavors. Each college's local board also has indicated support of the endeavor. At the October 4, 2002, Board of Regents meeting, local board chairs expressed support for the consolidation and single accreditation of the three colleges via video, as did Congressman Hal Rogers, City of London Mayor J.P. Wiles, and community leader Lawrence Kuhl.

The Somerset Campus would be comprised of Somerset Community College, which would become the Somerset North Campus, and Somerset Technical College, which would become the Somerset South Campus. A branch campus site would be located in London, approximately 30 miles from Somerset. The London Campus would include the site of the current Somerset Community College Laurel Center, which would become the Laurel North Campus, and Laurel Technical College, which would become the Laurel South Campus. The college also would include instructional centers in McCreary and Clinton counties and off-campus sites located throughout the Somerset Community and Technical College District.

It was noted that there are five capital projects under construction in the Somerset Community and Technical College District. An Academic/Technical Building is under construction at the Laurel Campus. Two projects are under construction at the Somerset Campus and include an Academic/Technical Building and a Student Center Building. At the McCreary Center, a technology addition is being built. An Academic/Technical Building is under construction at the Clinton Center.

The Somerset Community and Technical College District is the fifth largest college district in KCTCS when measured by 2001 headcount enrollment. Together, the colleges' enrollment for fall 2001 was 4,721. Fall 2002 enrollment is expected to be approximately 4,900. The colleges' combined fiscal year 2002-03 budget totals \$18,892,100.

Guiding principles established by the colleges to frame their efforts to consolidate and pursue single accreditation follow: students first; a consolidated college that values all employees; a commitment to quality

programs and excellence in teaching; and a culture of trust, respect, and open communication. The comprehensive community and technical college resulting from consolidation would have one board of directors, one president, and one leadership team. The president would maintain an office on each full-service campus. The Leadership Team would be comprised of three sub-teams: Education Programs (Community and Economic Development, General Education and Liberal Arts; Health, Human Services, and Business; and Industrial Programs), Student Services (Student Services – Laurel Campus, Student Services – Somerset Campus, and Enrollment Management), and Institutional Support (Administrative Services, Financial Services, Institutional Advancement, Institutional Effectiveness, Laurel Campus, and McCreary Center). The faculty and staff would participate in the leadership of the college through teams associated with Education Programs, Student Services, and Institutional Support.

The colleges identified key areas and leadership positions for the proposed comprehensive community and technical college. Academic affairs would consist of a chief academic officer and three academic area deans: one for industrial programs; one for health, human services, and business; and one for general education and liberal arts. Student affairs would consist of a vice president for student affairs and two student affairs deans: one at the Laurel Campus and one at the Somerset Campus. Student affairs is responsible for admissions/records, counseling/testing, and financial aid. An enrollment management coordinator would be responsible for recruitment and retention. The dean of administrative services would be responsible for facilities, maintenance and operations, information technology, and auxiliary enterprises (bookstore, vending, and food service). Community and continuing education, BIT short term classes, GED and B&I Assessments, customized training for business and industry, and KY WINS would be the responsibilities of the director of community and economic development. Resource development (gifts and grants), public relations, and printing services would be directed by the director of institutional advancement. The director of institutional effectiveness would be responsible for planning, research, and evaluation.

Several faculty and staff members assisting with the consolidation and single accreditation planning were in attendance at the Board meeting (see Attachment A, *Board of Regents Meeting Guests*).

It was noted by the Board that when the capital projects under construction in the Somerset Community and Technical College District become operational, they would lack funding for maintenance and operations (M&O). It was further noted that the Board requested M&O funding for the projects and also brought the lack of funding to the attention of the General Assembly during the 2002 legislative session.

Additionally, the Board asked Dr. Marshall what role technical education would play at the consolidated college and what name might be requested by the consolidated college. Dr. Marshall noted that choosing a name for the new college would be challenging because of the location of the campuses and centers spread throughout the Somerset Community and Technical College District. In the future, college leadership does plan to request a new name. Dr. Marshall further noted that both community and technical college personnel acknowledge that their respective institutions would cease to exist as separate institutions; however, quality technical programs and quality transfer programs would continue to be offered by a new “unified whole.” Dr. Marshall indicated that all three colleges would benefit from the consolidation because they would draw strength from the others’ programs and that the communities have bought into the colleges’ plans.

MOTION: Ms. Gay moved that the KCTCS Board of Regents adopt the proposed *Resolution Approving the Pursuit of Single Accreditation (SACS) and the Consolidation of Somerset Community College, Laurel Technical College, and Somerset Technical College* presented in the agenda book with the deletion of “effective January 2003 contingent upon approval of the Commission on Colleges in December 2002” from the last paragraph. Dr. Wise seconded the motion.

VOTE: The motion was approved unanimously.

The Board of Regents recessed at 9:51 a.m. (ET). The Board reconvened at 10:10 a.m.

**PRESIDENT’S
REPORT**

President McCall provided an update on *KCTCS Strategic Plan* achievement. The *President’s Report* in its entirety is attached to the minutes (Attachment B) and also is available at <http://www.kctcs.edu/organization/board/meetings/>.

President McCall reviewed a presentation titled “Protecting the Rights and Building the System.” The presentation originally was made to the Subcommittee on Postsecondary Education of the Interim Joint Committee on Education on August 19, 2002. During the presentation, KCTCS progress toward achieving goals of the *Kentucky Postsecondary Education Improvement Act of 1997* (House Bill 1) was highlighted, including goals associated with the KCTCS personnel systems. It was noted that the General Assembly is aware of the dilemma the Board faces in determining compensation for its employees.

President McCall reported that the Major Gifts Campaign is underway. Mr. Walter Cronkite, former *CBS Evening News* anchor, assisted with a video that would be used during the Executive Awareness sessions.

**CHAIR'S
REPORT**

Chair Read announced the locations for the Board's 2003 meetings:

| | |
|----------------|---|
| February 20-21 | Hopkinsville Community and Technical College District |
| May 15-16 | Ashland Community and Technical College District |
| August 14-15 | Henderson Community and Technical College District |
| December 4-5 | Bluegrass Community and Technical College District |

She noted that as of the October 4, 2002, meeting the Board of Regents has met on each of the 28 college campuses that were brought under KCTCS by House Bill 1.

Chair Read provided an update on the activities of the KCTCS Foundation, Inc., including the action taken at the August 27, 2002, meeting. She noted that Ms. Johnson would serve as chair for the Board of Regents and the KCTCS Foundation Board phases of the Major Gifts Campaign. Ms. Johnson has asked Ms. Dallas and Mr. Richard H. Tapke, KCTCS Foundation Board, to serve as co-chairs.

Chair Read announced that the Benefactor of the Year would be recognized at the 2002 President's Gala and Benefactors Award Dinner to be held November 2, 2002, at the Marriott Griffin Gate Resort in Lexington. The next meeting of the KCTCS Foundation Board will be at 2:00 p.m. (ET) on Wednesday, December 11, 2002.

Chair Read reported that the annual KCTCS Board of Regents Luncheon with local board chairs was held September 22, 2002, in conjunction with the Council on Postsecondary Education Trusteeship Conference. She reported that the Trusteeship Conference was also a kick-off for the Institute for Effective Governance. The conference covered many topics of interest to governing boards, including being an effective board member, budgeting and finance issues, *2020 Vision* and key indicators, Equal Educational Opportunities, and P-16 issues.

Chair Read noted that she attended the Kentucky Adult Education and Family Literacy Conference, which had 800 participants. At the conference, Ms. Fiorella made a WorkKeys presentation. Mr. Dan Kesterson from Jefferson Community College also presented. Last year, a record number of Kentuckians received GEDs. It was noted that 25 percent of high school credentials in Kentucky are GED recipients.

**EXECUTIVE
COMMITTEE
REPORT**

Executive Committee Chair Read presented the committee's report to the Board of Regents. Chair Read reported that the committee lacked a quorum at its October 3, 2002, meeting and took no action on agenda items.

**INFORMATION:
ORIENTATION ON
COMMITTEE
RESTRUCTURING**

Chair Read reported that the committee received information regarding its revised responsibilities resulting from the Board's April 2002 decision to restructure its committees. The committee received information related to its responsibility of ensuring that the System's strategic planning process is completed. Additionally, it also received information related to its new responsibilities related to institutional effectiveness, including the CPE accountability program and benchmarks.

**ACTION:
NORTHERN
KENTUCKY
COMMUNITY AND
TECHNICAL
COLLEGE NAME
CHANGE**

RECOMMENDATION: That the KCTCS Board of Regents approve the Northern Kentucky Community and Technical College Board of Directors' request to rename Northern Kentucky Community and Technical College the "Gateway Community and Technical College."

At the request of the college president and chief executive officer of the district, with the endorsement of the local board of directors and in compliance with Board of Regents policy, the KCTCS Naming Colleges Advisory Committee made the recommendation to change the name of Northern Kentucky Community and Technical College. The name "Gateway Community and Technical College" allows the college to establish a clear identity that is separate from other institutions of higher education in the region and to establish a new position within the region, giving it an identity that is positive, energetic, and forward-looking. The name will contribute to the broadening vision and mission of the comprehensive community and technical college.

It was noted that the college followed a comprehensive process to gain community input regarding the name change. Several hundred letters were mailed to community leaders; an email survey was distributed to faculty, staff, and students asking their preference regarding potential names; a series of articles was published in local newspapers to solicit feedback from the community; and a panel of marketing experts was acquired to advise on potential names. Additionally, several community leaders wrote letters supporting the proposed name, including the Boone County Judge Executive and Dr. James Votruba, Northern Kentucky University President.

Dr. Chuck Stebbins and Ms. Mae Keszei, both of Northern Kentucky Technical College, were present to answer questions related to the proposed name.

MOTION: Ms. Johnson moved that the KCTCS Board of Regents approve the Northern Kentucky Community and Technical College Board of Directors' request to rename Northern Kentucky Community and Technical College the "Gateway Community and Technical College" on the contingency that letters of support be provided from County Judge Executives Pendery and Murgatroyd and sent to President McCall from the County Judge Executives of Kenton and Campbell counties. Mr. Powell seconded the motion.

Board members discussed the *KCTCS Board of Regents Policy 7.7, Naming Kentucky Community and Technical College System Policy for Naming Districts and Colleges*. It was noted that the Naming College Advisory Committee was satisfied with the college's efforts to engage the public and community leaders in the selection of the proposed name. The Board encouraged colleges to include their respective communities in selecting names of colleges and districts in addition to community leaders. It was noted that requiring community leaders' or elected officials' letters of endorsement would set a precedent that might hinder the Board in the future.

MODIFICATION TO MOTION: Ms. Johnson modified her motion to the following:

That the KCTCS Board of Regents approve the Northern Kentucky Community and Technical College Board of Directors' request to rename Northern Kentucky Community and Technical College the "Gateway Community and Technical College."

Mr. Powell seconded the modified motion.

POINT OF ORDER: Mr. Bean stated that the name of the college is "Northern Kentucky Technical College" and not "Northern Kentucky Community and Technical College."

Chair Read accepted the point of order and restated the question:

That the KCTCS Board of Regents approve the Northern Kentucky Community and Technical College Board of Directors' request to rename Northern Kentucky Technical College the "Gateway Community and Technical College."

VOTE: The motion was approved unanimously.

**ACTION: 2003
LEGISLATIVE
SESSION AGENDA**

RECOMMENDATION: That the Board of Regents approve the KCTCS Legislative Agenda for the 2003 annual session (attached to the minutes as Attachment C).

At the meeting, President McCall presented the proposed legislative agenda for the 2003 Legislative Session. The proposal included the following:

- Aligning KCTCS statutes to conform to the agreements between the University of Kentucky and KCTCS that assure the continued accreditation of Kentucky's community colleges.
- Aligning Kentucky statutes to assign the same authority and responsibilities of the Board of Regents that are granted to the other institutions of postsecondary education.
- Requesting that KRS 164.597 – Community College at Northern Kentucky University be repealed. Doing so would delete language related to the role of Northern Kentucky University in the operation of a community college in northern Kentucky. KCTCS is creating a comprehensive community and technical college in northern Kentucky that will work cooperatively with Northern Kentucky University in the delivery of education and training programs.

MOTION: Ms. Fiorella moved that the Board of Regents approve the KCTCS Legislative Agenda for the 2003 annual session (attached to the minutes as Attachment C). Mr. Jackson seconded the motion.

VOTE: The motion was approved unanimously.

The Board discussed the option of presenting legislation separate from the proposed housekeeping amendments that would address KCTCS salary issues. Emphasis was placed on keeping the legislation related to housekeeping amendments separate from any potential legislation that addresses KCTCS salaries. It was noted that because the General Assembly's 2003 session is a short session, the legislature might be unable to give the issue the attention needed and that the Board should use its resources to gain approval of the housekeeping legislation. The Board discussed that the timing of such legislation might be better during the 2004 session.

The Board requested that a plan be developed for gaining approval of legislation addressing KCTCS salaries during the 2004 legislative session. President McCall noted that time is needed to identify concerns of faculty, staff, and legislators.

**ACTION: REVISED
MISSION
STATEMENT FOR
SOMERSET
COMMUNITY
COLLEGE**

RECOMMENDATION: That the KCTCS Board of Regents adopt the revised mission statement presented in the agenda materials for Somerset Community College.

As part of the colleges' substantive change process for consolidation/single accreditation, Somerset Community College, Laurel Technical College, and Somerset Technical College have requested that the proposed revised mission statement be adopted to more accurately describe the consolidated institution and its characteristics.

MOTION: Mr. Bean moved that the recommendation be approved.
Dr. Hanel seconded the motion.

VOTE: The motion was approved unanimously.

**INFORMATION:
REVISIONS TO
THE KCTCS
BOARD OF
REGENTS BYLAWS
SECTION 1.4:
PROCESS FOR
SELECTION OF
NON-APPOINTED
MEMBERS**

Chair Read noted that the *KCTCS Board of Regents Bylaws Section 1.4* specifies the process for selection of non-appointed members, including the process for elections to fill vacancies resulting from student regents who are unable to fulfill their terms of service. The current process for elections to fill vacancies, as stated in the bylaws, is as follows:

- Elections to fill vacancies shall be for the un-expired term in the same manner as provided for the original election.

The proposed revision to the bylaw provides for the use of an alternate for student regents who become unable to fulfill their terms of service. Specifically, the student regent candidate that receives the next highest number of votes cast when the student regent is elected would serve as the alternate. The alternate would serve the un-expired term in the event the student regent is unable to serve the one (1) year term or any portion of the term.

The Board requested that the following proposed change be presented at the December 6, 2002, meeting:

- The student regent candidate that receives the next highest number of votes cast when the student regent is elected shall serve as the alternate student regent. The alternate student regent shall serve the un-expired term in the event the student regent is unable to serve the one (1)-year term or any portion thereof.

The Board discussed issues related to communication with the student alternate, expectations of the student alternate, and the impact that serving a partial term would have on a student alternate's eligibility to seek election for a full term. The Board requested that such issues be clearly articulated in the election procedures.

The proposed change to the bylaw will be presented as an action item at the December 6, 2002, Board meeting. Elections will be held for community college and technical college faculty, staff, and student regents in spring 2003.

***INFORMATION:
PROPOSED
RESOLUTION
DIRECTING THE
INCLUSION OF
"COMMUNITY AND
TECHNICAL" IN
THE NAMES OF
KCTCS COLLEGES***

To ensure that "community" and "technical" are not lost in the names of KCTCS colleges, the Board requested that staff present a resolution endorsing the inclusion of "community and technical" in the names of KCTCS colleges. The Board would act upon the resolution at the December 6, 2002, meeting.

The Board of Regents recessed and reconvened.

***ACADEMIC
AFFAIRS AND
CURRICULUM
COMMITTEE
REPORT***

Academic Affairs and Curriculum Committee Chair Hanel presented the committee's report to the Board of Regents.

***ACTION: NEW
PROGRAM
PROPOSAL –
ASSOCIATE IN
APPLIED SCIENCE
IN RADIOGRAPHY,
SOMERSET
COMMUNITY
COLLEGE***

RECOMMENDATION: That the Board of Regents approve an Associate in Applied Science in Radiography for Somerset Community College to be implemented in fall 2003.

The proposed AAS degree is designed to meet workforce needs in Kentucky and is consistent with the mission of Somerset Community College and KCTCS. A community-based survey of local healthcare facilities demonstrated community need for the Radiography program. National vacancy rates for imaging radiology technicians averages 15.3 percent.

The proposed 61-72 credit hour AAS program is based on an approved KCTCS curriculum. A draft transfer agreement that incorporates the AAS degree into the baccalaureate program has been developed with Morehead State University. No additional funding will be required for implementation. Four area hospitals (Lake Cumberland Regional Hospital, Rockcastle County Hospital, Clinton County Hospital, and Wayne County Hospital) have committed financial support to Somerset Community College for the program.

According to the *1997-2002 Kentucky Plan for Equal Opportunities in Postsecondary Education*, Somerset Community College has automatic eligibility to offer programs.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the recommendation be approved.

VOTE: The motion passed unanimously.

**INFORMATION:
ORIENTATION ON
COMMITTEE
RESTRUCTURING**

Dr. Hanel reported that the committee received a brief orientation on its revised responsibilities obtained via the April 26, 2002, Board decision to restructure its committees. During the orientation, the committee discussed its new responsibilities related to institutional accreditation (SACS and COE) and institutional effectiveness with respect to *The Kentucky Plan for Equal Opportunities*, institutional research, and student assessment efforts.

**ACTION:
RATIFICATION OF
NEW CREDIT
CERTIFICATE
PROGRAMS**

RECOMMENDATION: That the Board of Regents ratify the approval of the new credit certificate programs listed in the agenda book.

Most of the 28 certificates under consideration are embedded in other programs. Some are the result of “rolling over” an existing curriculum to a new integrated curriculum with multiple exit points. All certificate programs included on the list are applicable toward at least one degree program; additional resources are not required for their implementation. They meet all KCTCS program approval policies and procedures, the *KCTCS Policy on Collaborative Program Development*, the *KCTCS Policy on Inter-Branch Transfer of Credit*, and all applicable Council on Postsecondary Education policies and procedures.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the recommendation be approved.

VOTE: The motion passed unanimously.

**ACTION: KCTCS
COLLEGES’
CANDIDATES FOR
CREDENTIALS**

RECOMMENDATIONS:

- That the Board of Regents approve the awarding of KCTCS colleges’ candidates for degrees and diplomas and ratify certificates with the credentials (degrees, diplomas, and certificates) to be awarded to the candidates upon certification that the requirements have been satisfactorily completed (see *agenda materials* Attachment A, pages 85-150).

- That the Board of Regents approve the awarding of associate degrees to KCTCS community college candidates who have met all requirements for programs approved by the University of Kentucky Board of Trustees, with the degrees to be awarded to the candidates by UK upon certification that degree requirements have been satisfactorily completed (see *agenda materials* Attachment A, pages 85-150).

Dr. Hanel noted that for the period June 2 through September 1, 2002, there were 2,295 credential requests. Of that number, there were 1,030 certificates, 364 diplomas, 315 associate of arts degrees, 97 associate of science degrees, 444 associate of applied science degrees, and 45 associate of applied technology degrees.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the recommendations be approved.

VOTE: The motion passed unanimously.

**ACTION: REVISED
POLICY 2.1:
KENTUCKY
COMMUNITY AND
TECHNICAL
COLLEGE SYSTEM
DEFINITION OF
FACULTY,
FACULTY RANK,
AND FACULTY
TITLES**

RECOMMENDATION: That the KCTCS Board of Regents approve the revised *Kentucky Community and Technical College System Definition of Faculty, Faculty Rank, and Faculty Titles Policy*.

The proposed policy includes faculty status definitions for the technical colleges and incorporates feedback from faculty and the KCTCS President's Leadership Team. The four faculty ranks – Instructor, Assistant Professor, Associate Professor, and Professor – are consistent across KCTCS. The definition of faculty is specific to the technical colleges. This and other differences are being addressed by a KCTCS workgroup.

Dr. Hanel complimented the staff for the process followed to revise the policy.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the recommendation be approved.

VOTE: The motion passed unanimously.

**EFFICIENCY,
EFFECTIVENESS
AND
ACCOUNTABILITY
COMMITTEE
REPORT**

Efficiency, Effectiveness, and Accountability Committee Vice Chair Beasley presented the committee's report to the Board of Regents.

**COMMITTEE
MEETING/
WORKSHOP**

Mr. Beasley noted that in February 2002 the Board of Regents decided to restructure its committees based on its desire to "...affirm the full boards' role in strategic planning." The Board's February action established the EEA Committee as a committee of the whole that would meet at least annually to discuss the System's accountability issues. The October 3, 2002, meeting was the first meeting of the EEA Committee since the February 2002 Board of Regents meeting.

During the EEA Committee meeting/workshop, the current accountability process was reviewed along with current reporting measures for external and internal performance indicators. Items discussed include data collection, maintenance, integrity, and security; the functions of information technology and institutional research; routine and special reporting; accountability; data interpretation; research; and constituency groups. The committee identified potential performance indicators for the System.

Mr. Beasley noted that the committee also discussed issues related to naming colleges and requested that staff make a recommendation at the December 6, 2002, meeting that would give the KCTCS Board of Regents the same authority as other Boards pertaining to naming issues.

**RESOLUTION
HONORING
THE KCTCS
INFORMATION
TECHNOLOGY
STAFF**

RECOMMENDATION: That the Board of Regents approve the EEA Committee's *Resolution Honoring the KCTCS Information Technology Staff*. (The resolution in its entirety is attached as Attachment D).

MOTION: On behalf of the Efficiency, Effectiveness, and Accountability Committee, Mr. Beasley moved that the Board approve the recommendation.

VOTE: The motion was approved unanimously.

**FINANCE,
TECHNOLOGY,
AND HUMAN
RESOURCES
COMMITTEE
REPORT**

Finance, Technology, and Human Resources Committee Chair Bean presented the committee's report to the Board.

**INFORMATION:
ORIENTATION ON
COMMITTEE
RESTRUCTURING**

Mr. Bean noted that the committee received information regarding its new role related to the KCTCS Foundation, Inc. The information highlighted the foundation's creation, membership, meeting schedule, standing committees, and financial information.

**UPDATE: 2000-01
ANNUAL AUDIT
PRESENTED IN
NEW GASB
FORMAT**

Mr. Bean reported that Mr. J. Bernard Backert, Director of Auditing Services for Deloitte and Touche, LLP, provided information related to new Governmental Accounting Standards Board (GASB) reporting formats. Mr. Backert used the Consolidated Balance Sheet and the Statement of Revenue, Expenditures, and Changes in Fund Balances from the 2000-01 KCTCS Financial Report to compare the old and new reporting formats. The 2001-02 KCTCS Financial Report will be prepared using the new formats.

**UPDATE: 2002-03
REVENUE AND
EXPENDITURES
REPORT**

Mr. Bean reported that a preliminary revenue and expenditure report for the first quarter of fiscal year 2002-03, which ended September 30, 2002, indicates that budget implementation is proceeding as planned. The preliminary Statement of Current Funds Revenues and Expenditures reflects total revenues of \$143.6 million, 32 percent of the budgeted revenue and appropriated funds. The statement also reflects current fund expenditures and contingency reserves of \$91.7 million, 20 percent of the expenditures budgeted for the year.

**ACTION:
RATIFICATION OF
PERSONNEL
ACTIONS**

RECOMMENDATION: That the Board of Regents ratify the personnel actions listed in the agenda materials.

Mr. Bean noted that the open positions were advertised and followed equal opportunity guidelines for nondiscriminatory hiring practices.

It was noted that the following personnel action should be deleted from the list:

Wiles, Thomas, Professor, Appt. Chair – Division of
Natural Science and Related Tech, Downtown Campus,
7/01/02 – 6/30/03.

MOTION: On behalf of the Finance, Technology, and Human Resources Committee, Mr. Bean moved that the Board of Regents ratify the personnel actions listed in the agenda materials with the deletion of

Wiles, Thomas, Professor, Appt. Chair – Division of
Natural Science and Related Tech, Downtown Campus,
7/01/02 – 6/30/03.

VOTE: The motion passed unanimously.

**UPDATE:
INFORMATION
TECHNOLOGY**

Mr. Bean reported that KCTCS is completing its first registration under its Application Support Provider (ASP), Crestone International, with great success, especially considering that the number of registrations is higher than the same time last year. Several projects previously reported have been completed or continue to progress. A group of three related activities - the portal project, the student email project, and the active directory project - comprise an access and security project that will yield a single sign-on point of access for all KCTCS systems; access to web-based self-service features (examples: address changes and benefits lookup) for faculty, staff, and students; email for all credit students; and increased security throughout the system. These projects will be concluded by the beginning of the spring term 2003. The PeopleSoft 8 installation project is underway with implementation scheduled for mid-spring 2003.

**SYSTEM OFFICE
LEASE
AUTHORIZATION**

RECOMMENDATION: That the Board of Regents approve a material change to the capital lease authorization for the KCTCS System Office that is included in the Governor's 2002-03 Spending Plan. This will change the authorization from a standard lease to a lease-purchase authorization. This recommendation is consistent with the definition of a lease in KRS 45.750(1)(c).

MOTION: Mr. Bean moved that the Board of Regents approve the recommendation. Ms. Johnson seconded the motion.

VOTE: The motion passed unanimously.

***NEXT REGULAR
MEETING***

Chair Read announced that the next Board of Regents meeting would be December 6, 2002, and would be hosted by the KCTCS System Office, Lexington, Kentucky.

ADJOURNMENT

MOTION: Mr. Powell moved that the Board of Regents adjourn.
Ms. Fiorella seconded the motion.

VOTE: The motion passed unanimously, and the meeting adjourned at 12 noon (ET).

12/06/02

Date Approved by the
KCTCS Board of Regents

Cynthia L. Read, Chair
KCTCS Board of Regents

Joseph B. Wise, III, Secretary
KCTCS Board of Regents

Michael B. McCall, Ed.D.
KCTCS President

**KCTCS Board of Regents
Meeting Guests – October 4, 2002**

***President's
Cabinet***

Dr. Michael B. McCall, President
Dr. Keith W. Bird
Dr. Candace S. Gosnell
Ms. Beverly H. Haverstock
Mr. Jon S. Hesseldenz
Ms. Beth R. Hilliard
Mr. J. Kenneth Walker

***System
Office Staff***

Ms. Cynthia Ackley
Mr. Bryan Armstrong
Dr. Joan Lucas

***Community & Technical
College Districts***

Ashland

Dr. Greg Adkins
Ms. Becky Brown
Ms. Lisa Butcher
Dr. Jim Cargill
Mr. Steve Flouhouse
Ms. Willie McCullough
Mr. Jerry Middleton
Mr. Stu Taylor, III
Mr. Jack Trautwein
Ms. Karen Walters

Big Sandy

Dr. George Edwards
Ms. Leslie Bays
Mr. Matt Blair
Mr. Mike Bowtz
Ms. Rachelle Burchett
Mr. Clyde Caudill
Dr. Kathy Clark
Ms. Charlene Clawson
Ms. Jennifer Dalton
Mr. John Dove
Ms. Jean Dorton
Ms. Pamela Goff
Ms. Margarita Hampton
Mr. John Herald
Ms. Brandy Howard
Ms. Lana Lackey
Mr. Brenon Lewis
Ms. Linda Lyon
Ms. Teresa McCoart
Ms. Beverly Martin
Ms. Michelle Meek
Ms. Morgan O'Brien
Mr. David Pelphrey
Ms. Mary A. Pulce
Ms. Sandra Robertson
Ms. Tiffany Sandusky
Mr. Joe Sutton

Northern Kentucky

Ms. Mae Kezei

Dr. Chuck Stebbins

Somerset

Dr. Jo Marshall

Mr. Roger Angeune

Ms. DeAnna Barnes

Ms. Linda Bourne

Ms. Tracy Casada

Dr. Tony Collins

Mr. Greg Fryman

Mr. David Gilliam

Dr. Buford Howard

Mr. Donald Johnson

Mr. Paul Ledford

Mr. David Wiles

Ms. Ann Zwick

Other Guests

Mr. Robert Bayes, Big Sandy Education
Foundation, Inc.

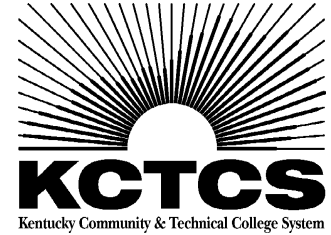
Mr. Dennis Dorton, Citizens National
Bank

Mr. John Rosenberg, East Kentucky
Science Center Board Chair

Mr. Dustin Tackett

Ms. Judy Turner, KEA – Prestonsburg

Mr. Robert Tye, TFSA-AFT



President's Report

Board of Regents Meeting
October 4, 2002

**Big Sandy Community and Technical College District
Prestonsburg, Kentucky**

The following information provides updates on the efforts to accomplish the KCTCS GOALS as outlined in the 2000-2005 Strategic Plan, July 2002 version.

STUDENT ACCESS, SUCCESS, and SERVICES

KCTCS colleges will increase student access and promote student success through responsive, innovative student support programs and services.

Enrollment Management (C.A.R.E.)

The KCTCS fall 2002 headcount was reported to CPE with an estimated enrollment by November 1 of 66,370, a 5.15 percent increase over fall 2001. Areas of enrollment growth include full-time and part-time credential-seeking students, high school students in dual credit and dual enrollment courses, and additional enrollments at colleges where new facilities have opened this fall.

Distance Learning (C.A.R.E.)

KCTCS continues to experience significant growth in enrollment in Internet and web-enhanced courses, including KYVU worldwide, and local online courses. Preliminary enrollment totals for fall 2002 are 9,821, which is an 88.7 per cent increase from 5,206 in fall 2001. Additionally, fall 2002 enrollments increased 29 percent over spring 2002 enrollments of 7,612.

Engaging Differences Project (C.A.R.E.) (C-3)

KCTCS has collaborated with the University of Kentucky on a grant-funded project to develop a KCTCS website for disability information. The website is a source of disability information for students, faculty, staff, and administration. A roll-out of the KCTCS Engaging Differences website was held August 19-30, 2002, in a series of multiple teleconferences for KCTCS administrators, faculty, and staff in each area of the state. The project culminated with a workshop for disability coordinators on September 4-5, 2002.



WorkKeys/DACUM Profiling Project (C.A.R.E.) (A-9)

Over 30 KCTCS degree and diploma programs will be profiled this year as part of a three-year Perkins project involving the profiling of KCTCS programs and student assessment. Last year 47 occupations and 93 individual profiles were conducted, and those profiles are being distributed to curriculum committees to be used for program improvement.

Currently, the WorkKeys assessments are being conducted at all colleges. These assessments will provide base-line data on student attainment. This base-line data and results of the profiles will serve as a basis for decisions made for Perkins funding in spring 2003.

Over 60 faculty and staff representing the System Office and each district attended the 2002 system-wide kick off workshop held on September 17th at Elizabethtown.

Ready-to-Work (RTW) (C.A.R.E.) (C-2)

KCTCS colleges recruited and/or served 1,468 Kentucky Transitional Assistance Program (KTAP) and Transitional Assistance for Needy Families (TANF) eligible students on their campuses and actively engaged or served 1,076 of those in the spring 2002 semester. This represents a 16 percent increase over the number of RTW students served in the spring 2001 semester.

The number of KTAP students participating in the RTW work-study component increased eight percent from spring 2001 to spring 2002 with 434 RTW work-study students participating in spring 2002. Participants in the RTW summer work-study program totaled 279.

RTW participants that graduated in the spring 2002 semester totaled 103, with a year-to-date total of 147. Additionally, 43 former RTW participants also graduated. Compared to an average campus retention rate of 68 percent, the RTW retention rate from the fall 2001 semester to the spring 2002 semester was 90 percent. The average GPA for RTW students was 2.63 compared to a campus average GPA of 2.60.

Donation of KCTCS surplus computers to Ready-to-Work students has resulted in 48 computers being distributed to RTW students.

PROGRAM QUALITY and EFFECTIVENESS

In response to community needs, KCTCS colleges will expand and develop innovative, high quality programs incorporating the best practices of teaching and learning.

Adult Education On-line Curriculum (C.A.R.E.) (C-2)

The Department for Adult Education and Literacy is piloting the use of the Kentucky Virtual Adult Education (KYVAE) web-based curricula (WIN and PLATO) with three KCTCS college districts - Elizabethtown, Owensboro and Somerset.

IT Fast Track (C.A.R.E.) (C-4)

The Kentucky Information Technology Center (KIT Center) delivered 66 Information Technology workshops with 519 participants in the spring and summer of 2002 to faculty from

high schools, area technology centers, and KCTCS. Fifty-nine percent of the attendees were from secondary institutions, 35 percent were from postsecondary institutions, and 6 percent were from business and industry.

AACC MentorLinks Grant (C.A.R.E.) (C-3)

KCTCS has been awarded a \$7,500 MentorLinks grant by the American Association of Community Colleges (AACC). The grant is funded by the National Science Foundation Advanced Technological Education program and administered by AACC. The project will develop a Geographical Information System (GIS) certificate program with an option in Information Technology (IT). GIS is the study of using maps and other imagery to overlay demographic, economic, environmental, utility, and other statistical information.

***PROFESSIONAL and ORGANIZATIONAL
DEVELOPMENT***

KCTCS colleges will invest in the development of faculty and staff and will support dynamic, unified, healthy, and rewarding campus environments.

2002-03 Salary and Benefits Plan Update (C.A.R.E.)

Following approval of the 2002-03 salary and benefits plan at the June 2002 Board of Regents meeting, salary increases were activated beginning July 1. The tuition waiver benefits were expanded to include both employees and their dependents. As a result, 122 KCTCS spouses and dependents enrolled in KCTCS colleges this fall. In addition, 794 KCTCS employees currently are enrolled in Kentucky's public postsecondary education institutions. The increased insurance benefits for those employees who are under the University of Kentucky and KCTCS personnel policies offered a savings of 1.1 percent on average to individuals with family coverage.

A coordinated multi-level communications plan was initiated, including printed materials, presentations, and on-line information. The first activity involved over 100 college personnel attending an information session immediately following the Board's June meeting. A complete notebook describing the compensation plan was distributed and explained. This enabled the colleges to respond quickly and accurately to all questions and concerns. In addition, a toll-free hotline was established at the System Office for any additional questions. The system received less than 20 calls – indicating that concerns were being met locally.

Since July 1, approximately 70 employees from both the System Office and the colleges have elected to switch to KCTCS personnel policies. We are working with the Kentucky Personnel Cabinet to determine the feasibility of expanding post-retirement health insurance coverage to all KCTCS employees. The KCTCS Human Resources Department is prepared to administer the enhanced post-retirement health insurance program. Currently, analysis is ongoing to determine the financial implications.

KCTCS Classification and Compensation Study (C.A.R.E.)

The Classification and Compensation Study is progressing, and Mercer Human Resource Consulting, Inc. is now:

- Analyzing our current compensation/classification programs
- Gathering salary and best practices information from benchmark states and Kentucky's public universities

Three focus groups (comprised of administration, staff, and faculty) have met with Mercer representatives to provide information about current compensation and classification policies and practices. The study is expected to be completed November 2002.

Improved KCTCS Communications (C.A.R.E.)

The KCTCS Public Relations Department and Human Resources Department are collaborating on various efforts to improve communication throughout KCTCS. Focus groups have been convened to suggest changes in internal communications, and recommendations are being implemented. The indexing and organization of *Online Headlines*, a bi-weekly e-mail based internal communication document, have been improved to deliver more timely, relevant news to faculty and staff. Also, the *Exchange*, a quarterly newspaper for faculty and staff, is being redesigned to focus on the successes of the colleges.

New Faculty and Staff Orientation (C.A.R.E.)

On September 19-20, 2002, approximately 200 KCTCS employees completed the third annual orientation for new faculty and staff in Louisville. The session was designed to acquaint new employees with the six strategic goals of KCTCS. Panels of faculty and staff from across KCTCS conducted sessions to share means of achieving the goals and their supporting priorities. The interactive sessions allowed the new employees to discuss how the goals of KCTCS are related to specific job functions.

COMMUNITY/ECONOMIC DEVELOPMENT and PARTNERSHIPS

KCTCS colleges will strengthen the economic development of our communities and state by expanding educational opportunities, improving outreach services, and creating new partnerships.

KY WINS (C.A.R.E.)

To date, KCTCS has 36 active KY WINS projects that have served 1,541 individuals. Through seven completed projects, 1,128 new jobs have been created.

Kentucky Department of Insurance (C.A.R.E.) (C-2)

KCTCS colleges have closed out the first contract year with the Kentucky Department of Insurance (DOI) for the successful administration of licensure examinations to prospective insurance licensees. During FY 2001-02, nearly 2,200 examinations were given in the following categories: Life, Health, Adjuster, Property, Casualty, and Crop Hail. Previously, all examinations were administered in Frankfort; however, offering the examinations at regional locations provides a convenience to those individuals seeking to obtain Kentucky insurance licenses. Plans are underway to offer the examinations online rather than a paper/pencil format. At that time, KCTCS colleges will continue to serve as the test sites.

Workforce Alliance Initiative (C.A.R.E.) (C-2)

The Workforce Development Cabinet's Department for Adult Education and Literacy has renewed the KCTCS Workforce Alliance Agreement for FY 2003 in the amount of \$500,000 to deliver workplace essential skills training. Seven new projects, totaling \$139,020 and serving 385 individuals, have been approved since July 1, 2002.

Global Studies and International Partnerships (C.A.R.E.) (C-2)

As part of the KCTCS partnership with the Department of Education in Mexico, Jefferson Community College faculty taught English as a Second Language (ESL) this summer in Cancun. The class was partially funded by the Mexico Department of Education and was attended by 23 elementary and high school teachers from the southeast region of Mexico. KCTCS received the award to develop, implement, and secure a long-term strategic partnership with the Instituto Tecnológico de Computación (ITC) in Santiago, Chile, for upgrading the overall Information Technology instructional content of ITC and elevating the level of pedagogy to accreditable standards. The project will focus on three specific Information Technology instructional programs and the comprehensive English as a Second Language program. This three-year project is being funded by the World Bank in the amount of \$473,000.

RESOURCE DEVELOPMENT

KCTCS will seek additional fiscal, physical, and information technology resources and will use all resources effectively and efficiently to serve students.

Major Gifts Campaign Update (C.A.R.E.)

The KCTCS Office of Institutional Advancement continues to implement its Plan of Campaign for system-level, statewide initiatives. An internal campaign comprised of the family and board divisions is underway. Martha Johnson is serving as board division chair; and Bruce Bailey, Director of Property Management, is serving as the chair of the family division. A Major Gifts Campaign orientation and kickoff was conducted on September 20, 2002, for the Family Division. The Internal Campaign is expected to conclude by the Christmas holidays.

Dr. Michael McCall has conducted five one-on-one Executive Awareness sessions with state leaders. Others are scheduled through the end of the year. These sessions are designed to increase awareness, cultivate friendships, determine the needs of the prospects, and obtain advice that will enable KCTCS to launch the external phase of the major gifts campaign.

The design for the KCTCS Major Gifts marketing materials has been completed. Work continues with Meridian Communications to produce campaign materials for the KCTCS Major Gifts Campaign as well as for districts that are in the campaign phase. The majority of the audio script for the KCTCS Major Gifts Campaign video was taped in New York on September 9 by Walter Cronkite. Portions of this same audio can be used by the districts in their videos.

Bowling Green, Hopkinsville, and Owensboro Community and Technical College districts are in the process of conducting their internal campaigns. The CEOs of these districts as well as the Henderson and Madisonville CEOs are continuing to conduct Executive Awareness sessions.

The Maysville Community and Technical College District will conduct a Feasibility Study this November, and their findings will be presented in December 2002. The remaining districts are scheduled for spring 2003 and fall 2003. Groupings may change based on several readiness factors as agreed upon by the KCTCS Office of Institutional Advancement and the district CEO and advancement officer.

Information Technology Update (C.A.R.E.)

KCTCS is completing its first registration under its Application Support Provider (ASP), Crestone International. Thus far, the fall term registration has been very successful; system performance was and continues to be excellent, especially considering that the number of registrations has been higher than the same time last year. KCTCS has achieved another record enrollment, and Crestone continues to be a good partner. For example, when performance statistics showed that many transactions were being slowed by the time it took to extract data from the databases, Crestone ordered and installed a storage array with a capacity of a terabyte (a thousand billion characters) so that the databases could be spread out and, thus, speed up data retrieval. KCTCS did not suggest or initiate this action; it was Crestone's initiative.

Several projects previously reported have been completed or continue to progress. Prerequisite processing was added to the KCTCS Student System for the fall registration. A team consisting of Community and Economic Development, Fire Commission, Corrections, and System Office staff has developed the process of entering all non-credit programs into PeopleSoft; implementation will begin in January 2003.

A group of three related activities - the portal project, the student email project, and the active directory project - comprise an access and security project that will yield a single sign-on point of access for all KCTCS systems; access to web based self-service features (examples: address changes and benefits lookup) for faculty, staff, and students; email for all credit students; and increased security throughout the system. These projects will be concluded by the beginning of the spring term 2003. The PeopleSoft 8 installation project is underway with implementation scheduled for mid-spring 2003.

***UNIFIED SYSTEM of COLLEGES and PUBLIC
RECOGNITION***

KCTCS will be a unified system of comprehensive community and technical colleges, recognized as a state and national leader in postsecondary education.

Accreditation Update (C.A.R.E.) (A-6, A-7)

The following technical colleges have received Council on Occupational Education (COE) notification of reaffirmation of accreditation: Owensboro Technical College and Somerset Technical College.

Somerset Community College, Somerset Technical College, and Laurel Technical College will host a Commission on Colleges of the Southern Association of Colleges and Schools (SACS) visiting team on November 3-5, 2002. Their consolidation substantive change request will be the focus of the visit.

Owensboro Community College and Owensboro Technical College will host a Commission on Colleges of the Southern Association of Colleges and Schools (SACS) visiting team on November 5-7, 2002. Their consolidation substantive change request will be the focus of the visit.

Two additional KCTCS colleges have planned for visiting teams in fall 2002. West Kentucky Technical College hosted a COE reaffirmation visiting team on September 23-26, 2002. Jefferson Community College will host a SACS Special Committee reaffirmation visiting team on October 14-16, 2002.

KCTCS Policy Manual Update (C.A.R.E.)

Policy sections coded "To Be Developed" for the technical colleges have been reviewed; 27 remaining policies have been drafted and are in the process for approval. Where appropriate, former community college and technical college policy sections have been integrated as KCTCS policies.

National Council of State Directors of Community Colleges (NCSDE) (C.A.R.E.)

KCTCS hosted the annual summer meeting of the NCSDE as a way to showcase the success of KCTCS. Discussions at the August 4-7, 2002, meeting included the following topics: student enrollment and retention, cuts in state funding, distance learning opportunities, teacher preparation programs, and economic development support. Governor Paul E. Patton, Dr. George Boggs, AACC president, Mr. William Sanders, US Department of Labor's director of workforce innovation, and Ms. Joan Athen, US Department of Education's special assistant for community colleges, were among the program speakers.

Workforce Innovation 2002 – Conference (C.A.R.E.)

At the request of the American Association of Community Colleges and the US Department of Labor, Dr. Michael B. McCall and Dr. Keith Bird delivered a presentation entitled "Community Colleges and Their New Role with One Stop Career Centers" at the conference sponsored by the US Department of Labor and the National Association of Workforce Boards July 9-11, 2002, in Nashville, Tennessee. The purpose of the program was to demonstrate "best practices" of collaboration between local one-stop career centers and community colleges and the critical role of community and technical colleges in economic development.

Publications Awards

The KCTCS Public Relations Office, supported by partner Trapp Communications, recently received state and national recognition for public relations and marketing efforts.

In the Kentucky Association of Government Communicators competition, KCTCS won four first place awards (annual report, editorial page commentary by Dr. Michael McCall, advertisement, and brochure) and one second place award (brochure).

Also, KCTCS will receive two awards at the Southern Region conference of the National Council on Marketing and Public Relations, the national peer group for public relations and marketing executives in two-year colleges. KCTCS will win awards for its annual report and advertisement; the exact awards will not be known until the NCMR meeting in October. KCTCS public relations and marketing materials have won awards from five organizations in the last year.

National Alliance of Business (C.A.R.E.)

KCTCS participated by invitation in the “Kellogg/Department of Labor Innovative Community College Project” in Washington, D.C., on July 25-26, 2002, at the National Alliance of Business. This project proposes to design a system, incorporating the active participation of national business organizations, which will enable community colleges to identify and meet emerging workforce needs on a continuous basis.

Aspen Institute (C.A.R.E.)

KCTCS participated by invitation in the United States Agency for International Development funded program “Democracy, Career Education, and Economic Opportunity in the Americas: A Brazil/United States Dialogue” at the Aspen Institute on September 26-27, 2002. Dr. Bird presented two panels on Systems Development and the use of technology to increase access.

OTHER HIGHLIGHTS:

Subcommittee on Postsecondary Education of the Interim Joint Committee on Education

(C.A.R.E.)

Dr. Michael McCall and Chair Cindy Read delivered a presentation to the legislative committee entitled “Protecting the Rights and Building the System” on August 19, 2002, to address issues the committee had raised related to salary schedules and KCTCS compensation.

American Association of Community Colleges (AACC) - Board Meeting (C.A.R.E.)

Dr. Michael McCall attended his first meeting as an AACC board member at the August 1-2, 2002, board meeting in Washington, D.C. The meeting discussion items included topics related to leadership, nursing, board administration issues, and K-12 teacher preparation issues.

Council on Postsecondary Education Meetings Update – July 22 and September 22, 2002

(C.A.R.E.)

At the July 22, 2002, meeting, CPE items of interest to KCTCS included:

- **2002-03 Spending Plan Report** – CPE staff provided a comparison of the 2002-04 budget bill introduced by Governor Patton in the 2002 Special Session to the 2002-03 Spending Plan. The most notable impact of the Spending Plan was the lack of bond-funded projects since the Patton administration concluded that debt issuance is prohibited in the absence of a budget approved by the General Assembly.
- **Report on the Institute for Effective Governance** – The plans for introducing the Institute at the 2002 Governor’s Trusteeship Conference were reviewed.
- **GED Fee Waiver Extension** – The CPE approved extending the waiver through June 2003 in order to make use of over \$200,000 still available.
- **Progress Report on Key Indicators** – CPE staff reviewed the status of the College Participation rates, College-Going rates, and Educational Attainment progress indicators.
- **Committee on Equal Opportunity (CEO) Report** – KCTCS has been asked to appear before the CEO in October to report on its affirmative action plan for administrative offices in Lexington.

At the September 22, 2002, meeting, CPE items of interest to KCTCS included:

- **Budget Discussions in Times of Fiscal Constraint** – Dr. Dennis Jones, President of the National Center for Higher Education Management Systems (NCHEMS), led a discussion with the Council on ways in which state governments, postsecondary systems, and institutions can continue to move forward in tight fiscal times. Dr. Lee Todd, President of the University of Kentucky, spoke on behalf of Kentucky's institutional leadership on the impact of budget constraints on the public institutions and the measures being taken to cope with such budget constraints.
- **Fall 2002 Preliminary Enrollment Information** – CPE reported that 8,838 more students are enrolled in Kentucky's public colleges and universities than a year ago, a 4.9 percent increase. Since 1998, enrollment in Kentucky's public colleges and universities has increased by over 31,500, a 19.9 percent increase, with 20,800 of those enrolled in KCTCS colleges, a 45.8 percent increase.
- **2003 CPE Meeting Dates** - The 2003 CPE Trusteeship Conference is scheduled for September 21-22. Other meeting dates are: February 2-3, March 23-24, May 18-19, July 27-28, and November 2-3.
- **CPE Presidential Search Update** – There are over 20 nominees currently for the position. The search committee anticipates conducting interviews of candidates from this list in the weeks to come.



Approved 12/6/02

Dr. Michael B. McCall, President

C.A.R.E.

2002 OBJECTIVES

Collaboration Accreditation Retention Efficiency

Collaboration

Definition: Collaboration is the process of working jointly with other agencies, institutions, organizations, and individuals. Collaborations are possible without formal partnerships, but they can lead to partnerships. Partnerships may be for very specific purposes, while collaborations are much broader.

External Objective: KCTCS will focus on increasing collaboration with schools and universities, business and industry, communities, and branches of government in order to promote the mission of seamless pathways of educational opportunities, economic development of the Commonwealth, and to respond to the needs of the local communities served by KCTCS colleges.

Internal Objective: KCTCS will focus on expanding internal collaboration between and among districts, colleges, and divisions/departments in order to promote communication and information dissemination. Collaboration plays an essential role in achieving single accreditation for our colleges and the continued development of the district structure. Furthermore, collaboration is essential to achieving the KCTCS goal to create “a dynamic, open, healthy work environment.”

Measurement: Success will be measured by the number, type, and quality of the following:

- **(C-1)** new inter-district and systemwide initiatives to promote merger activities.
- **(C-2)** increase in collaboration and agreements with secondary, post-secondary institutions, and government agencies to promote seamless access.
- **(C-3)** additional grant and private funding agency opportunities.
- **(C-4)** expansion of professional faculty/staff development and leadership opportunities throughout the year.



Accreditation

Definition: The accreditation of KCTCS colleges is defined by the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) as demonstrating that each college has a purpose appropriate to higher education and has resources, programs, and services sufficient to accomplish its purpose on a continuing basis. It is the result of a qualitative evaluation based on the collective professional judgment of the faculty and administrative staff of the institution during the self-study process, peer review by a visiting committee, and final evaluation by the Commission.

External Objective: Seeking single accreditation for KCTCS colleges, the objective is to assist the colleges in their progress toward achieving SACS-approved substantive changes and merging the colleges within a district. This will require joint efforts with SACS, a regional accrediting agency, and the Council of Occupational Education (COE), a national accrediting agency.

Internal Objective: When appropriate, KCTCS will provide leadership, service and support for colleges seeking single SACS accreditation through the coordination of timelines, interpretation of process, SACS accreditation procedures, Board procedures, and a variety of resource support.

Measurement: KCTCS will measure the progress individual colleges make toward achieving SACS-approved accreditation including the following:

- (A-5) reviewing for dynamic and functional strategic plans and assessment.
- (A-6) tracking of consolidation progress.
- (A-7) monitoring single accreditation efforts.
- (A-8) consulting on the tooling for SACS standards, principles, and philosophy.
- (A-9) offering nationally normed program quality assurances (skill-standards).
- (A-10) recording continuous improvement and resource allocation issues.

Retention

Definitions:

- (1) Retention is defined by the Council on Postsecondary Education (CPE) as:
 - all fall first-time, associate degree, diploma, or certificate-seeking freshmen (undecided, full-time, part-time).
 - first-time freshmen who enroll in the summer and enroll again in the fall.
 - first-time students who earned college credit before graduation from high school. Students enrolled at their native institution, at any other Kentucky state-supported or independent institution, or students who graduated by the following fall semester are considered retained.
- (2) Early Leavers with Marketable Skills is an accepted criterion for program completers as defined by the accountability standards for the Kentucky Workforce Investment Act (WIA).

External Objective: KCTCS will provide leadership, service, and support to achieve the CPE goal for the System in retention of students. The objective is to reach the CPE goal for retention while continuing to increase enrollment. This will require working with CPE on the retention definitions and goals (including ELMS), as well as reviewing national benchmarks for best practices and procedures.

Internal Objective: KCTCS will assist colleges/districts in identifying their specific goals, how best to achieve those goals, and ways to assess their progress. This will require System-level coordination through enrollment management for both district- and college-level efforts. This includes the balance of increasing access to underserved, diverse populations, who traditionally are either not prepared for postsecondary education and/or undervalue continuing their education, with the necessary focus of assuring student success and retention.

Measurement: KCTCS will measure retention by the following:

- **(R- 11)** recording the increase and/or decrease of students as defined by CPE as “retained.”
- **(R-12)** recognizing and rewarding college/district practices and outcomes in retention efforts.
- **(R-13)** implementing and tracking ELMS.
- **(R-14)** monitoring and assessing the assessment and placement policy.

Efficiency

Definition: Efficiency is the utilization of fiscal, physical, and human resources and all other resources in such a way that outcomes are measured by a minimum of effort, expense, and the elimination of waste.

External Objective: KCTCS and the colleges will work to achieve another “clean” audit on the financial condition of the System. KCTCS also will work with the KCTCS Foundation Board, Inc., to continue the progress toward the Major Gifts Campaign Plan. Focus will continue on promoting awareness of systemwide initiatives and efforts to seek support from state, regional, and national corporations and foundations.

Internal Objective: KCTCS and the colleges will work to provide efficient utilization of fiscal resources through the review of the internal budget development process and budget priorities. Maximizing efficiencies of human resources will be accomplished through using a statewide analysis of employee performance evaluations. Resources to support physical plants, including capital construction projects and the maintenance and support of new facilities, will be monitored to assure the efficiency of operations.

Measurement: KCTCS will measure efficiency and effectiveness of its fiscal, physical, and human resources through the following:

- **(E-15)** analyze human resources categories.
- **(E-16)** continue to meet the Major Gifts Campaign schedule.
- **(E-17)** assess and monitor new/renovated facilities.
- **(E-18)** analyze systemwide performance appraisals.
- **(E-19)** review and reallocation of resources as necessary.



LEGISLATIVE AGENDA ANNUAL SESSION, 2003



KEY OBJECTIVES:

1. Align KCTCS statutes to conform to the agreements between UK and KCTCS that assure the continued accreditation of Kentucky's community colleges.

The Southern Association of Colleges and Schools (SACS), the regional agency that accredits institutions of higher education throughout the South, recommended the elimination of the role of the University of Kentucky Board of Trustees in four areas:

- (1) Nominating members of the KCTCS Board of Regents
- (2) Appointing search committees for KCTCS President and Chancellors
- (3) Role in operating and capital budget processes, including financing for capital projects
- (4) Awarding degrees to students enrolled in community college associate degree programs

In response to the SACS recommendations, the KCTCS Board of Regents and the UK Board of Trustees agreed through Memoranda of Understanding (MOUs) to eliminate UK's role in KCTCS governance, consistent with the provisions of KRS164.350(4) that provide for the two boards to take corrective actions to alleviate accreditation problems caused by the organizational structure of KCTCS.

2. Align Kentucky statutes to assign the same authority and responsibilities of the Board of Regents that are granted to the other institutions of postsecondary education.

With the enactment of the Kentucky Postsecondary Education Improvement Act of 1997 (the ACT), the Board of Regents of the newly formed Kentucky Community and Technical College System (KCTCS) was not assigned the same authority and responsibility as the other six institutions of postsecondary education with Boards of Regents. The following areas were specifically prescribed or limited to KCTCS, thus creating contradictions with the authority and responsibilities of other Boards of Regents within Kentucky statutes:

(1) Naming Colleges – KCTCS is the only postsecondary education institution that is statutorily required to designate and retain names of its colleges as spelled out in KRS 164.595(1). All other institutions of postsecondary education in Kentucky are authorized to “determine the number of divisions, departments, bureaus, offices, and agencies needed for the successful conduct of the affairs of the university or college”.

(2) Local Boards – With the consolidation of community and technical colleges that are co-located in the same regions of the state and with the enhancement of three technical colleges in three areas of the state where there is no community college, it is important to revise the statutory language to remove specific references to “community” colleges, thus making local governance structure the same for all colleges within KCTCS.

(3) Biennial Report to UK, CPE, and SCOPE – The special reporting requirements that were imposed for the transition period immediately following the formation of KCTCS are no longer pertinent. KCTCS should be treated in the same manner as the other postsecondary education institutions and subject to the same provisions of KRS 164.020 regarding reporting requirements to CPE, Governor, SCOPE, and LRC.

3. Repeal KRS 164.597 – Community College at Northern Kentucky University

With the full endorsement of Northern Kentucky University, KCTCS seeks the repeal KRS 164.597 that deletes language related to the role of Northern Kentucky University in the operation of a community college. KCTCS is creating a comprehensive community and technical college in northern Kentucky that will work cooperatively with Northern Kentucky University in the delivery of education and training programs.



Resolution Honoring *The KCTCS Information Technology Staff*

- W** *HEREAS*, the Kentucky Postsecondary Education Improvement Act of 1997 (*The Act*) created the Kentucky Community and Technical College System (KCTCS) as the ninth institution of postsecondary education and mandates that it "... be responsive to the needs of students and employers in all regions of the Commonwealth with accessible education and training to support the lifelong learning needs of Kentucky citizens ...;" and
- W** *HEREAS*, the Information Technology Staff have greatly contributed to the successful creation of the Kentucky Community and Technical College System through the implementation of a nationally recognized technology system that integrates student administrative systems including financial aid, human resource systems including benefits administration, and financial management systems including institutional advancement and asset/property management; and
- W** *HEREAS*, the KCTCS Information Technology Staff have been instrumental in the progress made toward achieving the General Assembly mandate to establish a comprehensive community and technical college system by 2020 through their dedication and leadership demonstrated while expanding and enhancing telecommunications network capability at college campuses; and
- W** *HEREAS*, the KCTCS Information Technology Staff have facilitated the effective and efficient use of resources by implementing the Reporting Data Mart; by implementing an e-mail based student, faculty notification system for grade reporting and by partnering with other postsecondary education institutions to provide data center operations and more efficient use of network resources; and
- W** *HEREAS*, the KCTCS Information Technology Staff have led the Commonwealth's efforts to develop the Kentucky Postsecondary Education Network (KPEN) to give all of Kentucky higher education greater capacity and access to the converging technologies of voice, data, and video needed in today's instructional and distance learning arena; and
- W** *HEREAS*, the Information Technology Staff have enhanced, improved, and promoted access to postsecondary education as well as lifelong learning through the implementation of Voyager software; the establishment of multiple online databases in KCTCS and KYVL (Kentucky Virtual Library); implementation of an automatic interface between KYVU (Kentucky Virtual University) and KCTCS student systems to allow seamless registration of students for distance learning classes; and
- W** *HEREAS*, the KCTCS Information Technology Staff have enabled the KCTCS Board of Regents' Efficiency, Effectiveness and Accountability Committee to perform its responsibilities of advising and recommending action on policies related to accountability; and
- W** *HEREAS*, the KCTCS Board of Regents' Efficiency, Effectiveness and Accountability Committee wishes to express its heartfelt appreciation to the entire KCTCS Information Technology Staff for their leadership and service;
- N** *OW, THEREFORE, BE IT RESOLVED* that the KCTCS Board of Regents' Efficiency, Effectiveness, and Accountability Committee hereby commends the Information Technology Staff for their energy, talents, dedication, and leadership and extends its best wishes for continued success to the entire KCTCS Information Technology Staff.

ADOPTED this third day of October 2002.
ATTEST:

Secretary, Board of Regents

Chair, Efficiency, Effectiveness, & Accountability Committee

Chair, Board of Regents

President